

## McKinley CJA PTO Meeting Minutes

NOV 2024

- **Welcome – 6:30pm**

- PTO members present: Eleanor White, Theresa Gudowicz, Krista Bohler, Elizabeth Allen, Shannon Bailey
- Admin present: Dr Polkinghorne
- Total present: ~8

- Future meetings possibly in person at a local library

- Eleanor has submitted a request form, waiting for feedback

- **Admin Updates**

- Update from McKinley admin – Dr Polkinghorne
  - Form for tickets to the McKinley Musical is on the school website, you can't pay online but the form is available there
    - Freaky Friday - November 20, 21, 22
  - 8<sup>th</sup> grade science teacher
    - Contract signed and they have been onboarded – will report on Tuesday (11/12), he will have 3 days to organize before FT in the classroom; Mr. Darius Pikes
  - Currently taking visitors through tours of the school (Betty Wheeler and Mallinckrodt potential 6<sup>th</sup> graders will be visiting in the Spring)
  - Progress reports coming this week!
  - Mr. Klocke – working on something to recognize Fall sports participants
    - Great communication to parents from Mr. Klocke!
  - Dr. Polkinghorne will check to see if PTO info flyer was e-mailed out to HS parents

- **Discussion**

- Parliamentarian recommends adding language for a minimum quorum to the bylaws
  - Currently the bylaws state: "Members present constitute a quorum. A majority vote of one-half (1/2) plus one (1), of those in attendance at the previously announced monthly MCLA Middle and High School PTO meetings, shall be necessary for the passing of any motion."
  - With the current wording it could be as low as 3 members
  - Need to have an odd number to avoid a tie
  - Suggested addition: "with a minimum of 9 members present"
  - Please review and we will vote on this update at the December meeting (tabled from November since we had only 8 present on the call)
- Ideas to increase attendance
  - Offer an incentive - \$5 gift card, etc
  - In-person meetings
  - If you have add'l ideas for increasing attendance, send to [mckinleyptoboard@gmail.com](mailto:mckinleyptoboard@gmail.com) !

- **Budget/Treasurer's Report**

- Update from Treasurer and Budget info
  - We are 45% fundraising goal
    - Goal of \$25K – getting to the end of fundraising period!
    - Raised \$11,600
    - To date – spent \$2,005
  - Teachers can request funds/grants via the Google Doc
    - The doc was shared with teachers/staff
    - PE teacher requested funds for equipment
      - Approved for \$200

- **Important Dates**

- Grade specific and other social meet-ups
  - Class reps can plan outside of school activities for each grade level
  - Ice-skating at Steinberg
    - Eleanor will look into holding this event again when the rink opens
  - Spring Teen Town will be held in March
- Upcoming events/Important Dates
  - November
    - 11/14 – Picture Retakes
    - 11/15 – Interim Progress Reports for Q2
    - 11/20-22 – Freaky Friday Musical
    - 11/25-29 – Thanksgiving Break (District Closed)
  - December
    - 12/20 – End of Q2 and 1<sup>st</sup> Semester
    - 12/23 - Winter Break begins
  - January
    - 1/6 – Q3 Begins/Students Return

- **Volunteer Opportunities**

- Open PTO positions for 2024-25 school year
  - Vice President
  - Beautification Chair
  - DEI Chair
- Teacher Appreciation donations
  - First Friday Breakfast/Lunch
  - Snacks for Teachers Lounge
  - Teacher Appreciation week
- Chaperones for field trips and school events:
  - Become an Approved Volunteer!
  - The process is now online: [Nimble \(hirenimble.com\)](https://www.hirenimble.com)
  - Check volunteer status by emailing program director: [Romel.Jackson@slps.org](mailto:Romel.Jackson@slps.org)

- **Important Dates and upcoming information**

- McKinley Calendar: <https://www.slps.org/Page/10294#calendar152972/20231009/month>
- District Calendar: [SLPS 2024-25 Student and Family Calendar\\_English.pdf](#)

- **Communication**

- Sign up for Membership Toolkit
  - Membership Toolkit is the site the PTO uses for our school directory
  - [McKinley CJA PTO - Home Page \(membershiptoolkit.com\)](#)
- Join HS or MS Facebook pages, or grade specific pages
  - MS: <https://www.facebook.com/groups/214650668582110/>
  - HS: <https://www.facebook.com/groups/MCLAHSParents/>

- **7:00pm - Meeting Adjourned**

<b>McKinley CJA PTO 2024-25</b>	<b>Starting Balance (7/1/2023)</b>		<b>\$ 103.39</b>
<b>INCOME</b>	<b>Fundraising Goal (75%)</b>	<b>Over Budget</b>	<b>YTD Totals</b>
Fund Drive (direct to PTO)	\$ 25,000.00		\$ 11,241.19
Fundraiser			
Yearbook ads			\$ -
Spirit Wear Proceeds			\$ 155.45
Coca-Cola Gives			\$ -
Box Tops/eScrips			\$ -
Interest Earned			\$ -
<b>Total Income</b>	<b>\$ 21,675.00</b>	<b>\$ (10,028.36)</b>	<b>\$ 11,646.64</b>
<b>EXPENSES</b>	<b>Budget*</b>	<b>Remaining</b>	<b>YTD Totals</b>
Class of 2022 (8th grade)	\$ 3,500.00	\$ 3,500.00	\$ -
Class of 2023 (7th grade)	\$ 2,000.00	\$ 2,000.00	\$ -
Class of 2024 (6th grade)	\$ 2,000.00	\$ 1,899.78	\$ 100.22
Class of 2024 (12th grade)	\$ -	\$ -	\$ -
Class of 2025 (11th grade)	\$ -	\$ -	\$ -
Class of 2026 (10th grade)	\$ -	\$ -	\$ -
Class of 2027 (9th grade)	\$ -	\$ -	\$ -
Enrichment - All Grades	\$ 1,500.00	\$ 156.05	\$ 1,343.95
Student Recognition	\$ 1,000.00	\$ 1,000.00	\$ -
Teacher appreciation	\$ 1,750.00	\$ 1,430.00	\$ 320.00
Diversity & Inclusion	\$ -	\$ -	\$ -
Beautification	\$ 1,000.00	\$ 1,000.00	\$ -
Yearbooks	\$ 3,500.00	\$ 3,500.00	\$ -
Teacher/Classroom grants	\$ 2,000.00	\$ 2,000.00	\$ -
PTO expenses	\$ 725.00	\$ 707.00	\$ 18.00
Club Teacher Stipends	\$ 1,300.00	\$ 1,300.00	\$ -
At Risk Student/Family Support	\$ 1,200.00	\$ 976.36	\$ 223.64
<b>Total Expenses</b>	<b>\$ 21,475.00</b>	<b>\$ 19,469.19</b>	<b>\$ 2,005.81</b>